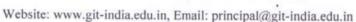


GHARDA INSTITUTE OF TECHNOLOGY

A/P: LAVEL, TAL.KHED, DIST.RATNAGIRI.







COM. No.22/A.Y.2024-2025

02nd September 2024

CIRCULAR

The <u>Mentorship Committee</u> is reconstituted and will continue from the A.Y. 2024-2025. The members of the committee are as follows:

Sr. No.	Name of the member	Department	Designation
1	Prof. M N Lahane	ASH Department	Chairman
2	Prof. V. B. Sawant	Chemical Engineering ·	Member
3	Mr. S R Jadhav	Counsellor	Member
4	Dr. S K Muchande	ExTC Engineering	Member
5	Prof. G D Parulekar	Civil Engineering	Member
6	Prof. V. M. Swami	Mechanical Engineering	Member
7	Prof. J V Khalkar	Computer & AIML Engineering	Member

Committee should conduct three meetings in every semester and as & when required. Chairman should maintain the record of minutes of meetings and produce to the undersigned as and when required.

PRINCIPAL

cc: All GIT Staff

Encl: Role and responsibilities



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Tel.: 02356 - 262795 - 99, Fax: 02356 - 262980

Website: www.git-india.edu.in, Email: principal@git-india.edu.in



Role and Responsibilities:

- To formulate groups of mentor/mentee program wise and monitor the regular meetings.
- 2. To formulate groups of "academically weak & bright students" for separate mentoring.
- 3. To analyses statistically or otherwise the effectiveness of mentorship program.
- 4. To submit periodical reports of suggestions in respect of improvement in teaching-learning and administrative systems.
- 5. To Assist Principal and heads of the departments in effectively implementing "Action Taken" on the suggestions of improvement emerging from the mentorship meetings.
- 6. To prepare and submit, through Principal, such reports as may be required by regulatory agencies
- 7. To co-ordinate and resolve, with the help of Counsellor appointed by the college, any psychological and social problems faced by the students

